

BIRKENHEAD PRIMARY SCHOOL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number: 1231

Principal: Francis Naera

School Address: 77 Mokoia Road, Birkenhead, AUCKLAND

School Postal Address: 77 Mokoia Road, Birkenhead, AUCKLAND

School Phone: 09 480 7365

School Email: office@bps.school.nz

Members of the Board:

Name	Position	How Position Gained	Term Expired/ Expires
Jo McDonald	Presiding Member	Re elected Sept 2022	Sep-25
Bevan Verryt	Principal ex Officio	Appointed Jan 2019	Resigned May 2023
Francis Naera	Principal ex Officio	Appointed June 2023	
Vimal Nair	Parent Representative	Elected Nov 2020	Nov-23
Nathan Stantiall	Parent Representative	Elected Nov 2020	Nov-23
Naomi McRae	Parent Representative	Elected Sept 2022	Sep-25
Jared Honore	Parent Representative	Elected Sept 2022	Sep-25
Sarah McGregor	Parent Representative	Elected Nov 2023	Nov-26
Henry Taefu	Parent Representative	Elected Nov 2023	Nov-26
Alice Saunders	Staff Representative	Re elected Sept 2022	

Accountant / Service Provider: J A Martin Accounting Services

BIRKENHEAD PRIMARY SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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Birkenhead Primary School

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.


Full Name of Presiding Member

Signature of Presiding Member

Date:

Francis Naera

Full Name of Principal



Signature of Principal

31.5.2024

Date:

Birkenhead Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue				
Government Grants	2	3,913,692	2,774,263	3,521,847
Locally Raised Funds	3	457,264	394,875	429,288
Interest		23,015	16,000	9,780
Total Revenue		4,393,971	3,185,138	3,960,915
Expense				
Locally Raised Funds	3	326,508	223,600	236,456
Learning Resources	4	2,711,239	2,586,490	2,696,330
Administration	5	411,079	263,618	304,536
Interest		1,927	-	1,889
Property	6	1,058,453	212,025	741,420
Loss on Disposal of Property, Plant and Equipment		9,364	-	25,266
Total Expense		4,518,570	3,285,733	4,005,897
Net Surplus / (Deficit) for the year		(124,599)	(100,595)	(44,982)
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		(124,599)	(100,595)	(44,982)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January		1,354,265	1,250,000	1,399,247
Total comprehensive revenue and expense for the year		(124,599)	(100,595)	(44,982)
Contributions from / (Distributions to) the Ministry of Education		-	-	-
Contribution - Furniture and Equipment Grant		13,505	-	-
Equity at 31 December		1,243,171	1,149,405	1,354,265
Accumulated comprehensive revenue and expense		1,243,171	1,149,405	1,354,265
Equity at 31 December		1,243,171	1,149,405	1,354,265

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School

Statement of Financial Position

As at 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Assets				
Cash and Cash Equivalents	7	71,359	50,000	64,125
Accounts Receivable	8	234,905	-	205,844
GST Receivable		17,858	(5,000)	34,869
Prepayments		17,481	-	21,115
Inventories	9	1,742	4,200	1,742
Investments	10	300,000	400,000	400,000
Funds Receivable for Capital Works Projects	16	90,206	-	43,196
		<u>733,551</u>	<u>449,200</u>	<u>770,891</u>
Current Liabilities				
Accounts Payable	12	293,939	47,238	259,189
Revenue Received in Advance	13	32,000	1,500	1,000
Finance Lease Liability	15	12,714	-	9,983
		<u>338,653</u>	<u>48,738</u>	<u>270,172</u>
Working Capital Surplus/(Deficit)		394,898	400,462	500,719
Non-current Assets				
Property, Plant and Equipment	11	903,972	789,000	895,193
		<u>903,972</u>	<u>789,000</u>	<u>895,193</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	41,333	25,000	32,532
Finance Lease Liability	15	14,366	15,057	9,115
		<u>55,699</u>	<u>40,057</u>	<u>41,647</u>
Net Assets		<u>1,243,171</u>	<u>1,149,405</u>	<u>1,354,265</u>
Equity		<u>1,243,171</u>	<u>1,149,405</u>	<u>1,354,265</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School

Statement of Cash Flows

For the year ended 31 December 2023

	Note	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash flows from Operating Activities				
Government Grants		812,349	571,495	835,022
Locally Raised Funds		473,601	400,064	428,089
International Students		-	-	7,000
Goods and Services Tax (net)		17,011	39,869	(837)
Payments to Employees		(492,333)	(446,093)	(355,476)
Payments to Suppliers		(788,345)	(657,187)	(865,328)
Interest Paid		(1,927)	-	(1,889)
Interest Received		26,269	22,376	4,227
Net cash from/(to) Operating Activities		46,625	(69,476)	50,808
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(93,453)	(24,598)	(189,318)
Purchase of Investments		-	-	(200,000)
Proceeds from Sale of Investments		100,000	-	
Net cash from/(to) Investing Activities		6,547	(24,598)	(389,318)
Cash flows from Financing Activities				
Furniture and Equipment Grant		13,505	-	-
Finance Lease Payments		(12,435)	36,751	(18,303)
Funds Administered on Behalf of Other Parties		(47,008)	43,198	78,705
Net cash from/(to) Financing Activities		(45,938)	79,949	60,402
Net increase/(decrease) in cash and cash equivalents		7,234	(14,125)	(278,108)
Cash and cash equivalents at the beginning of the year	7	64,125	64,125	342,233
Cash and cash equivalents at the end of the year	7	71,359	50,000	64,125

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School

Notes to the Financial Statements

For the year ended 31 December 2023

1. Statement of Accounting Policies

a) Reporting Entity

Birkenhead Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and are comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10–75 years
Board Owned Buildings	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

n) Revenue Received in Advance

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

r) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Government Grants - Ministry of Education	813,058	674,263	871,853
Teachers' Salaries Grants	2,298,172	2,100,000	2,289,057
Use of Land and Buildings Grants	802,462	-	360,937
	<u>3,913,692</u>	<u>2,774,263</u>	<u>3,521,847</u>

The school has not opted in to the donations scheme for this year.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue			
Donations & Bequests	103,748	92,400	116,103
Curriculum related Activities - Purchase of goods and services	35,515	38,325	40,635
Fees for Extra Curricular Activities	59,025	52,350	46,170
Trading	254,057	200,500	188,411
Fundraising & Community Grants	3,944	9,800	28,225
Other Revenue	975	1,500	2,744
International Student Fees	-	-	7,000
	<u>457,264</u>	<u>394,875</u>	<u>429,288</u>
Expense			
Extra Curricular Activities Costs	67,259	66,750	58,058
Trading	255,046	155,750	174,090
Fundraising and Community Grant Costs	1,041	100	-
Other Locally Raised Funds Expenditure	3,003	1,000	3,225
International Student - Student Recruitment	159	-	1,083
	<u>326,508</u>	<u>223,600</u>	<u>236,456</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>130,756</u>	<u>171,275</u>	<u>192,832</u>

During the year, the School hosted NIL International students (2022:1)

4. Learning Resources

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Curricular	92,366	101,170	103,739
Equipment Repairs	614	3,000	1,835
Information and Communication Technology	15,350	23,020	17,054
Library Resources	4,588	5,500	3,777
Employee Benefits - Salaries	2,451,059	2,316,500	2,463,513
Staff Development	51,534	47,300	17,207
Depreciation	95,728	90,000	89,205
	<u>2,711,239</u>	<u>2,586,490</u>	<u>2,696,330</u>

5. Administration

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Audit Fees	8,238	8,238	7,998
Board Fees	4,730	4,400	3,535
Board Expenses	9,362	6,700	13,682
Communication	20,182	22,200	22,359
Consumables	47,648	34,730	43,005
Operating Leases	9,145	8,000	8,115
Legal Fees	7,696	350	2,989
Other	1,506	1,400	3,531
Employee Benefits - Salaries	248,063	138,400	157,067
Insurance	7,370	3,200	3,261
Service Providers, Contractors and Consultancy	47,139	36,000	38,994
	<u>411,079</u>	<u>263,618</u>	<u>304,536</u>

6. Property

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Caretaking and Cleaning Consumables	11,801	8,500	8,114
Consultancy and Contract Services	44,390	44,500	40,814
Cyclical Maintenance	14,092	-	11,312
Grounds	8,353	11,800	17,216
Heat, Light and Water	46,696	46,000	36,976
Rates	61	125	123
Repairs and Maintenance	62,777	34,300	186,116
Use of Land and Buildings	802,462	-	360,937
Security	5,688	4,900	16,577
Employee Benefits - Salaries	62,133	61,900	63,235
	<u>1,058,453</u>	<u>212,025</u>	<u>741,420</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Bank Accounts	71,359	50,000	64,125
Cash and cash equivalents for Statement of Cash Flows	<u>71,359</u>	<u>50,000</u>	<u>64,125</u>

Of the \$71,359 Cash and Cash Equivalents, \$26,000 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

8. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	14,852	-	6,189
Receivables from the Ministry of Education	6,709	-	-
Interest Receivable	3,122	-	6,376
Banking Staffing Underuse	11,075	-	-
Teacher Salaries Grant Receivable	199,147	-	193,279
	<u>234,905</u>	<u>-</u>	<u>205,844</u>
Receivables from Exchange Transactions	17,974	-	12,565
Receivables from Non-Exchange Transactions	216,931	-	193,279
	<u>234,905</u>	<u>-</u>	<u>205,844</u>

9. Inventories

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
School Uniforms	1,742	4,200	1,742
	<u>1,742</u>	<u>4,200</u>	<u>1,742</u>

10. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Asset			
Short-term Bank Deposits	300,000	400,000	400,000
Total Investments	<u>300,000</u>	<u>400,000</u>	<u>400,000</u>

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2023						
Building Improvements	396,762	31,095	-	-	(10,930)	416,927
Furniture and Equipment	310,554	23,050	(1,702)	-	(33,653)	298,249
Information and Communication Technology	129,361	20,053	(6,591)	-	(31,709)	111,114
Leased Assets	21,655	20,417	-	-	(12,555)	29,517
Library Resources	36,861	19,256	(1,071)	-	(6,881)	48,165
Balance at 31 December 2023	<u>895,193</u>	<u>113,871</u>	<u>(9,364)</u>	<u>-</u>	<u>(95,728)</u>	<u>903,972</u>

The net carrying value of equipment held under a finance lease is \$26,381 (2022: \$18,518)

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023	2023	2023	2022	2022	2022
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	678,300	(261,373)	416,927	647,204	(250,442)	396,762
Furniture and Equipment	530,387	(232,138)	298,249	510,180	(199,626)	310,554
Information and Communication Technology	287,219	(176,105)	111,114	343,129	(213,768)	129,361
Leased Assets	61,209	(31,692)	29,517	40,792	(19,137)	21,655
Library Resources	115,417	(67,252)	48,165	99,486	(62,625)	36,861
Balance at 31 December 2023	1,672,532	(768,560)	903,972	1,640,791	(745,598)	895,193

12. Accounts Payable

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	78,136	39,000	20,854
Accruals	5,538	8,238	15,763
Employee Entitlements - Salaries	199,147	-	198,353
Employee Entitlements - Leave Accrual	11,118	-	24,219
	293,939	47,238	259,189
Payables for Exchange Transactions	282,008	47,238	253,463
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	11,931	-	5,726
	293,939	47,238	259,189

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	6,000	1,500	-
Other revenue in Advance	26,000	-	1,000
	32,000	1,500	1,000

14. Provision for Cyclical Maintenance

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Provision at the Start of the Year	32,532	32,532	21,220
Increase to the Provision During the Year	14,092	-	11,312
Use of the Provision During the Year	(5,291)	(7,532)	-
Provision at the End of the Year	41,333	25,000	32,532
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Non current	41,333	25,000	32,532
	41,333	25,000	32,532

The schools cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on other external evidence (e.g. quotes or invoices).

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	12,714	-	9,983
Later than One Year and no Later than Five Years	14,366	15,057	9,115
	<u>27,080</u>	<u>15,057</u>	<u>19,098</u>
Represented by			
Finance lease liability - Current	12,714	-	9,983
Finance lease liability - Non current	14,366	15,057	9,115
	<u>27,080</u>	<u>15,057</u>	<u>19,098</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Toilet Refurb	(15,453)	6,709	-	8,744	-
Shade Sails	(2,048)	3,000	-	(952)	-
Pool Changing Rooms	(9,024)	-	(8,583)	5,107	(12,500)
Weather Tightness - Block 10	(16,673)	-	(61,033)	-	(77,706)
Totals	<u>(43,198)</u>	<u>9,709</u>	<u>(69,616)</u>	<u>12,899</u>	<u>(90,206)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(90,206)

2022	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Toilet Refurb	(66,187)	19,270	9,103	22,363	(15,453)
LSC New Office	(8,225)	8,225	-	-	-
Shade Sails	(11,568)	-	(10,370)	19,890	(2,048)
Pool Changing Rooms	(24,091)	112,500	(170,842)	73,409	(9,024)
Tiger Turf	-	21,229	(51,147)	29,918	-
Weather Tightness	-	-	(16,673)	-	(16,673)
Totals	<u>(110,071)</u>	<u>161,224</u>	<u>(239,929)</u>	<u>145,580</u>	<u>(43,198)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(43,198)

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2023 Actual	2022 Actual
<i>Board Members</i>		
Remuneration	4,730	3,535
<i>Leadership Team</i>		
Remuneration	653,287	790,306
Full-time equivalent members	6	8
Total key management personnel remuneration	<u>658,017</u>	<u>793,841</u>

There are 7 members of the Board excluding the Principal. The Board has held 10 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	150 - 160
Benefits and Other Emoluments	4 - 5	0 - 1
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 -120	6.00	1.00
130 -140	1.00	0.00
140 -150	1.00	0.00
	<u>8.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	\$85,334	\$0
Number of People	3	0

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such, this is expected to resolve the liability for school boards.

21. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$NIL (2022:\$43,196) as a result of entering the following contracts:

(b) Operating Commitments

As at 31 December 2023, the Board has entered into the following contracts:

(a) operating lease of a EFTPOS Machine;

	2023 Actual \$	2022 Actual \$
No later than One Year	202	485
Later than One Year and No Later than Five Years	-	202
	<u>202</u>	<u>687</u>

The total lease payments incurred during the period were \$485 (2022: \$485).

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	71,359	50,000	64,125
Receivables	234,905	-	205,844
Investments - Term Deposits	300,000	400,000	400,000
Total financial assets measured at amortised cost	<u>606,264</u>	<u>450,000</u>	<u>669,969</u>

Financial liabilities measured at amortised cost

Payables	282,008	47,238	253,463
Finance Leases	27,080	15,057	19,098
Total financial liabilities measured at amortised cost	<u>309,088</u>	<u>62,295</u>	<u>272,561</u>

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

Kiwisport Funding Statement

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2023, the school received total Kiwisport funding of \$6,489.86 (excluding GST). The funding was spent on sporting endeavours including buses to events, sports equipment and funding our sports lead unit.

Statement of Compliance with Employment Policy

For the year ended 31st December 2023 the Birkenhead Primary School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.

Giving Effect to Te Tiriti o Waitangi

1. Working toward 'achieving equitable outcomes for Māori (Education and Training Act 2020)

Treaty Article: Oritetanga (Participation)

- Implementing pedagogical approaches and assessments that do not uphold existing bias toward dominant societal groups, while allowing Māori students to have power over their educational outcomes.
- prioritize the integration of Te Reo Māori and Māori perspectives across our curriculum, ensuring the voices, histories, and values of tangata whenua are honored and celebrated
- Our commitment extends to equitable opportunities for Māori students, whānau, and staff, in decision-making processes
- Our Kahui Ako, has developed and upskilling knowledge in local history within all staff, to honor manawhenua and ensure our students know the history of the first people of this whenua where BPS stands

2. 'Working to ensure our plans reflect matauranga Māori and te reo Māori' (E and T Act 2020)

Tino Rangatiratanga [Protection]

- Our strategic goals, as outlined in our strategic plan, are designed to ensure that we actively acknowledge and uphold our responsibilities to Te Tiriti o Waitangi by embedding its principles into all aspects of our decision-making, operations, and engagement with the community.
- Developing a strong localised curriculum that aligns with educational goals for Māori
- An upskilling of all staff in Te Reo and Tikanga for every day use which is integrated into all planning, and daily teaching
- Provision of resources to support Kaiako with this journey.